

MINUTES OF A MEETING OF THE CRANBROOK & SISSINGHURST
NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP HELD ON 26th
JUNE 2017.

PRESENT: Cllr. Warne (in the Chair), Annie Hatcher, Lee Hatcher, Jeremy Boxall, Liz Daley (part), Matthew Warne, Cllr. Cook, Cllr. Kemp (part), Cllr. Fletcher, Cllr. Veitch, Cllr. Smith, Nem Goodman, Tally Wade (part).

APOLOGIES: Cllr. Hartley, Annie Hopper and Peter Mellor

Cllr. Warne welcomed Richard Pugh, Gary Pethurst and Marion Crouch

The Chairman read out the following statement:

Members are required to declare any interests, dispensations, predetermination or lobbying on items on this agenda. Members are reminded that changes to the Register of Interests should be notified to the Clerk.

1. 3 – Day Design Forum:

Feria Interim Report:

Cllr. Warne reported that due to the vast amount of information collated from the Design Forum Richard Eastham from Feria was still working on the interim report. Richard hoped to have the report completed by the end of June.

The Steering Group reviewed the wall chart from Richard Eastham. This tabled the seven policy headings with various tasks/action that are required. The Steering Group discussed at length any feedback. Some of the following suggestions were-

- Have the additional comments the Steering Group added to the draft policy headings been consider when compiling this?
- The chart didn't show housing for Cranbrook under 'Development Opportunity Sites' heading.
- Suggested headings be printed off on individual A3 sheets, making it clearer to read.
- The wording used is very important & items on the chart be generalised and not an individual policy?
- Review the symbols key as particular items should possibly be in a different shape.
- That projects may come out of the NDP, however won't be part of the NDP.
- The key needs to be bigger/clearer.

Cllr. Warne suggested the Steering Group review the chart and send their feedback to Richard Eastham directly. It is hoped this document will be ready to display for the event booked on 19th July at Vestry Hall.

Cllr. Warne proposed up to £100 is spent on producing A0 sized wall charts. This was seconded by Cllr. Kemp and agreed. The Clerks have agreed to print off A3 versions of the wall chart.

The Next Step –

Cllr. Warne reported that Richard Eastham is hoping to provide a detailed instruction manual around the wall chart.

Cllr. Warne suggested that task groups could be set up from the public meeting seeking willing volunteers to focus on one of the policy headings.

Cllrs Warne and Veitch to approach Hawkhurst Parish Council to liaise on how the questionnaires were put together and the benefits of them.

2. Public Education & Engagement

Public Meeting –

Cllr. Warne reported the Vestry Hall had been booked for Wednesday 19th July 6pm – 9pm. It is planned for this event to provide feedback to Parishioners about the findings from the event thus far. A discussion was had around how best to advertise the event and the following will be looked at –

- Courier Newspapers Community Pages
- Wealden Advertiser
- NDP Facebook Page
- Be in the Know
- NDP website
- Parish Council website

Questionnaire –

The Steering Group discussed the questionnaire at length and the following will be considered on the producing of this document –

- What questions need to be considered - open or closed?
- To be available for the event on 19th July
- To seek advice from Richard Eastham on types of questions to be included
- Another meeting to take place before 19th July to put together a draft copy
- To run until September.

It was agreed the Steering Group send their ideas of questions to Cllr. Warne and these can then be discussed along with findings from Hawkhurst Parish Council and Richard Eastham.

Publicity –

Cllr. Warne reported various publicity avenues to advertise the event on 19th July.

Website/Parish Cake –

Tally Wade reported that the questionnaire will be uploaded to NDP website to encourage Parishioners to fill in. There is an article coming out about the NDP in the new Parish Cake Magazine in July.

Road Shows –

Cllr. Warne reported that the Steering Group had a stall at the recent Cranbrook Family Fun Day. Parishioners provided the Steering Group with a wish list. Ideas that came out of it were affordable housing, eateries, recreational equipment – trampolines, zip wires and outdoor pool. Overall a positive event.

After a discussion it was felt the Steering Group did not need to organise additional events, as yet, due to information already received & forthcoming questionnaires that would be completed in due course. Also, awaiting finalised, more detailed, action plan from Feria.

3. Feria's proposal for Tasks 7 – 16 -

A discussion was had around the tasks and the involvement in these. Cllr. Warne proposed Feria to continue with their services subject to adequate funding being sourced from grants. This was seconded by Annie Hatcher and agreed.

4. Grant Application –

Cllr. Warne and Matthew Warne hope to complete the necessary grant applications to assist with Feria's fees from task 7 - 11. This will be completed after the Full Council meeting in July.

5. TWBC –

Cllr. Warne hoped to meet with TWBC in July to discuss and approve the Interim Report in line with their Local Plan. Cllr. Warne reported that the Parish Council have been responding to various consultations that have been produced by TWBC including Local Plan – Issues & Options, Five Year Plan, Green Spaces Designation and Landscape and Character Assessment.

6. Update on current/forthcoming applications/developments –

Cranbrook Engineering/Community Centre –

A meeting had been held recently, however no update was available from this. Cllr. Veitch remains optimistic.

Brick Kiln/Corn Hall Farm –

Cllr. Warne reported that it is hoped she will meet with Marie Bolton, Case Officer, TWBC Planning. Liz Daley updated the Steering Group on the recent meeting held with Orchard Way residents and the Developers with regards to proposed access. The Developer has advised Liz that he is in talks with TWBC and KCC Highways to discuss the preferred method of access. The master plan is also being reviewed and addressed.

Countryside –

Cllr. Smith has reported that work is due to start late summer and talks are still ongoing regarding allocated funds for play equipment.

Invicta Self-Build -

Cllr. Warne reported that a representative attended a recent Planning and Preservation Meeting. It was discussed at that meeting the developers should hold a presentation in Sissinghurst to liaise with Parishioners. Cllr. Warne will contact the Developers and encourage they make contact with Cllr. Smith to arrange this.

High Weald Academy/Brook Learning Trust –

Cllr. Warne reported that she has recently met with the Brook Learning Trust, Nicola Taylor and Louise Burgess to look at their plans for rebuilding the school. Contractors are in the process of bidding for the contract. The successful bid will be made public in July. Cllr. Warne shared the details of the NDP, and they expressed their support for the plan. Cllrs Warne and Veitch will arrange future meetings with other surrounding schools together.

The Rugby Club –

Cllr. Kemp reported the Rugby Club are facing planning restrictions for the future expansion on the New Pavilion. Cllr. Kemp and Matthew Warne hoped to engage with the Club further about their plans in moving forward.

Date of next meeting: Monday 24th July at 7pm.