

**MINUTES OF A SITE MEETING OF THE ENVIRONMENTAL
MANAGEMENT COMMITTEE HELD ON TUESDAY 14th JUNE 2016**

PRESENT: Cllr. Rook (in the Chair), Cllrs. Goodchild (part), Holmes (part), and Swann.

APOLOGIES: Cllrs. Fermor and Smith

Declaration of Interests, Dispensations, Predetermination or Lobbying: `

Members are required to declare any interests, dispensations, predetermination or lobbying on items on this agenda. Members are reminded that changes to the Register of Interests should be notified to the Clerk.

Cllr. Swann declared a personal interest in the Allotments as he was a tenant.

01/16: Nomination of Vice Chairman:

Cllr. Rook proposed Cllr. Holmes as Vice Chairman. This was seconded by Cllr. Goodchild and agreed. Cllr. Holmes was happy to accept.

02/16: Allocation of Sites for Responsibility:

Members volunteered to take responsibility for the following sites:

Allotments:	Cllr. Holmes
Ball Field:	Cllr. Goodchild
Crane Valley:	Cllr. Swann

With regard to the Jubilee Field, Cllr. Fermor had agreed to take on the responsibility of the inspections. The Tomlin Ground was now leased to the Rugby Club and therefore it was not deemed necessary for inspections to be made.

Jockey Lane Car Park	Cllr. Goodchild
Tanyard Car Park	Cllr. Rook

Cllr. Veitch had stated that she was happy to continue inspecting the Regal Car Park.

03/16: Ball Field:

The Ball Field was looking very attractive. The Field was almost litter free and there was no evidence of dog fouling. Members noted the new bench in memory of Philip Marley was being well used. It was noted there had been a recent repair to the roundabout in the play area which had also been given a fresh coat of paint. We had been notified that the RoSPA inspection would be conducted in July. Cllr. Rook asked the Committee Members to think about the idea of purchasing some adult equipment and upgrading the current children's equipment in Cranbrook and Sissinghurst, he intended to put it on a future agenda so it could properly be considered when allocating the budget for next year.

04/16: Jockey Lane Car Park:

The car park was in good order, Cllr. Goodchild noted that the tree by the library pond that had been overhanging the seat area had been cut back by KCC and was much improved.

05/16: Allotments:

The allotments were generally in very good order. There were several plots which required attention, the Deputy Clerk offered to speak to the tenants to ascertain if there were any issues.

The shed on plot 1B was very close to the watercourse which is regularly cleared by our contractors. The tenant of the plot had requested permission to site a water butt, Members agreed this would be acceptable if it was placed at the door end of the shed so as to not impede access to the ditch and grid. Some of the tenants appeared to be using the boundary to store old pallets and pieces of fencing, Members agreed that if this affected the siting of sheds for other tenants then a request should be made for these items to be removed and the tenants reminded that the boundary area does not form part of their allotment.

It was agreed to remind the Parish Warden that plot 11A needed an additional spray and the boundary area needed clearing to allow for the siting of a shed for plot 15A.

06/16: Regal Car Park:

Cllr Holmes commented that he had seen the recycling receptacles being pressure washed recently, it was agreed the area was looking much tidier. There were a few isolated areas where the top layer of tarmac was wearing, although it was agreed that these would be addressed during the next resurfacing programme. The Deputy Clerk advised Members that we are awaiting a quote from Hurstways to replace/repair the paving slabs in the middle section. It was noted that one of the flower boxes was rotting and would need some attention, this would be passed on to Cranbrook in Bloom.

07/16: Crane Valley:

Cllr. Swann suggested that we needed to establish who was responsible for maintaining the layed hedge on the northern boundary as it was in need some attention. It was agreed that the area was generally looking very good.

08/16: Tanyard Car Park:

The culvert was clear of debris, although it was agreed the removal of a fallen tree and the banks could benefit from being cleared of foliage.

09/16: Jubilee Field:

As the Committee was no longer quorate it was agreed to ask Cllr. Fermor to inspect the Jubilee Field at her earliest convenience and report any issues back.

10/16: Items for Information:

No items were raised.