

**MINUTES OF A SITE MEETING OF THE ENVIRONMENTAL  
MANAGEMENT COMMITTEE HELD ON TUESDAY 20<sup>th</sup> JUNE 2017**

**PRESENT:** Cllr. Fairweather (in the Chair), Cllrs. Fermor, Fletcher, Holmes, Smith, Swann and Veitch.

**APOLOGIES:**

**Declaration of Interests, Dispensations, Predetermination or Lobbying: `**

Members are required to declare any interests, dispensations, predetermination or lobbying on items on this agenda. Members are reminded that changes to the Register of Interests should be notified to the Clerk.

Cllrs. Fletcher and Swann declared a personal interest in the Allotments as tenants.

**01/17: Nomination of Vice Chairman:**

Cllr. Fairweather proposed Cllr. Fermor as Vice Chairman. This was seconded by Cllr. Holmes and agreed.

**02/17: Allocation of Sites for Responsibility:**

Members volunteered to take responsibility for the following sites:

Allotments: Cllr. Holmes

Crane Valley: Cllr. Swann

Jubilee Field: Cllr. Fermor

Regal Car Park: Cllr. Veitch

Tanyard Car Park Cllr. Fletcher

Ball Field & Jockey Lane Car Park – although not a current member of this committee Cllr. Goodchild had confirmed that he was happy to continue excepting responsibility for these areas.

**03/17: Ball Field:**

Members were happy with the overall condition of the Ball Field. A discussion was had concerning a wooden barrier replacing the current wooden bollards. It was decided the Committee will give further considerations to this.

Members discussed a concern from a local Parishioner over the tree roots that are visible when leading the steps to Waterloo Road. The conclusion was that it is a natural path and there is no further action the Committee can take.

**04/17: Jockey Lane Car Park:**

The car park was in good order, The Clerks will contact TWBC regarding the damaged display board to see when repairing will commence.

**05/17: Allotments:**

After an inspection of all the plots the Committee were happy with the overall look of the allotments. Members agreed that a quote should be obtained for clearing and weed killing of plot 33 and to obtain a quote for a minor repair on the entrance gate.

06/17: Regal Car Park:

After an inspection of the car park the following was raised –

- The Clerks to contact the Grounds Contractors to arrange a grass cut to take place.
- To look into replacing a “No Entry” sign when due to being very faded.
- It was agreed to obtain a quote to patch in the pot hole that has appeared on the zebra crossing.
- The Clerks to chase UK Power Network regarding the missing bricks surrounding the smaller substation.

07/17: Crane Valley:

Members commented on the transformation of the Crane Valley and the Nature Reserve.

- Cllr. Swann was concerned that the drainage located in the corner of the Skate Park was insufficient.
- It was agreed to obtain a quote for checking the levels of the inceptor tank.
- The Clerks to liaise with the Grounds Contractors to remove the logs currently situated in the stream.

08/17: Tanyard Car Park:

Members discussed the recent quote obtained for work to be completed on the trees. It was agreed to obtain a further quote for comparison and then delegated to Cllr. Fairweather to decide which is accepted.

09/17: Jubilee Field:

Members conducted the inspection of the field and raised the following –

- To contact TWBC and raise concerns over the area leading into the Public Conveniences, where brickwork and fencing is damaged and a down pipe on the building is insecure.
- To contact Sissinghurst Tennis Club to arrange work to be carried out on the edging of the path.
- Weeding has been coming through the new play surface, the Clerks have been in contact with supplier.
- The Clerks to contact the Grounds Contract to carry out hedge cutting to the boundary hedges.
- To look at the tree located behind the basket hoop, which is now encroaching on the play equipment and to consider at a later date more bark to fill the area where the swings are.

A discussion was had regarding correspondence from a Parishioner about erecting fencing around the play area. The Committee felt this wouldn't be appropriate to close off the equipment as this would create division from the rest of the field. A Parishioner had enquired about the possibility of picnic benches, this was noted by the Committee for consideration.

10/17: Play Equipment Review:

a) Ball Field:

- A discussion was had around the current equipment and it was agreed the Clerks would contact the suppliers for advice on necessary repairs.
- Quotes had been received to remove the roundabout and safety surfacing and

installing a new wet pour safety surface and a new updated roundabout. Cllr. Fairweather proposed to spend up to £9,000 to complete this particular task. This was seconded by Cllr. Holmes and agreed.

b) Crane Valley:

- The Clerk tabled a letter from a Parishioner requesting outdoor gym equipment to be installed to cater for the older children and adults. Members agreed that there is insufficient funds in the budget to respond to this request, however the committee will keep this under constant review.
- A quote was received for repairs to the skate ramp. It was agreed by Members to wait until the RoSPA report is received before commencing any repair work.

c) RoSPA report procedure:

- It was agreed that Cllr. Fairweather would liaise with the Clerks on getting any urgent repairs completed in a prompt manner and acting on any other repairs in a suitable timeframe. It was agreed to research suitable safety surfaces that can be installed around existing equipment in response to the RoSPA recommendations.

10/17: Car Park Report:

Cllr. Fairweather and Veitch will discuss how best to approach this and will bring their ideas to the next meeting.

11/17: Any Other Environmental Issues:

Cllr. Fairweather will consider future dates for litter picks to take place.

12/17: Items for Information:

No items were raised.